



2011–2012
Georgia Alternate Assessment
Validation Form

Student Name: _____

School: _____ System: _____

Test Administrator signature is required.

- For the entries I developed for this portfolio, my signature certifies that:
- The contents of this portfolio are the work of this student.
 - I have followed all administration procedures, protocols, and requirements of the GAA.
 - I did not fabricate, alter, or modify evidence including, but not limited to, student work samples, permanent products, photographs, data, or documentation.
 - I did not misrepresent the student's involvement in the tasks or his/her subsequent achievement/progress.

Signature of Person Responsible for Submitting
Portfolio
Date: _____

Please Print Name

The Building Administrator must check the appropriate box; signature is required.

- I have reviewed this portfolio and verify that the contents are the work of this student and the requirements of the GAA were followed.
- I have reviewed the portfolio and am unable to validate the contents and/or procedures at this time. **I have contacted the System Test Coordinator regarding these concerns.**
- For transfer students: This student transferred from another school/system. I have reviewed the portfolio and, for the entries completed at my school, I verify that the contents are the work of this student and the requirements of the GAA were followed.
- For transfer students: This student transferred from another school/system. I have reviewed the portfolio and, for the entries completed at this school, I am unable to validate contents and/or procedures at this time. **I have contacted the System Test Coordinator regarding these concerns.**

Signature of Building Administrator
Date: _____

Please Print Name

For Transfer Students:

The above student transferred from _____ school/system on _____ date
and enrolled in _____ school/system on _____ date.

The Building Administrator and teacher from both the sending school/system and the receiving school/system **must** sign Validation Forms when the student transfers; two forms will be submitted (this form may be photocopied).

This Validation Form is a required document that must be completed and signed by both the building administrator and the person responsible for submitting the portfolio.

- Your signature on this document validates the student work included in the portfolio.
- **Violation of any of the requirements for compiling student work for the GAA may result in the portfolio being invalidated and could result in additional actions or consequences.**
- Two Validation Forms, one from the sending school/system and one from the receiving school/system, must be submitted for students transferring between Georgia schools.

Validation Form Return Instructions for School Test Coordinator:

- ✓ Be certain that the Validation Form has been signed by both the building administrator and the person submitting the portfolio for each student assessed on the GAA for the 2011-2012 administration. Contact the teacher and/or administrator to arrange for the form to be signed before shipping the portfolio binder.
- ✓ If the student has transferred between Georgia schools, be certain that two Validation forms have been submitted; contact the sending school/system if a Validation form was not forwarded.
- ✓ The Validation Form should be placed in the portfolio binder behind Divider 1, Student Information.